# Multi Commander (Explorer) How To . . .

In this document Figure 1 identifies the various regions of the Multi Commander interface. See http://multicommander.com/docs/mainlayout#presentationarea for more details.
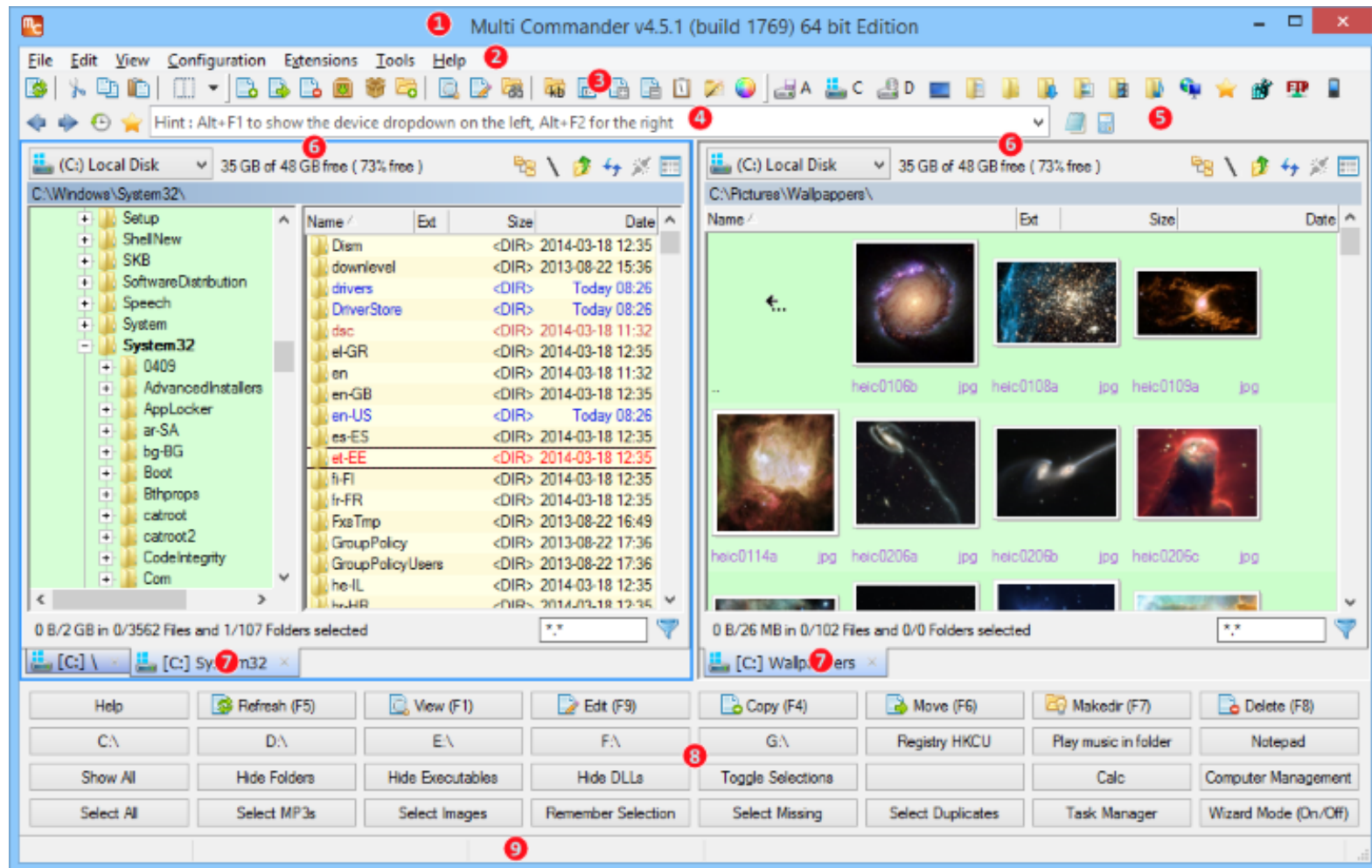


Figure 1: The Multi Commander Main Application Layout

These regions are

1. Title Bar
2. Menu Bar
3. Toolbar Area

4. Command Line Field
5. Quick Launch Bar
6. Presentation Area/Explorer Panel

7. Tab Area
8. Button Panel/Log Panel
9. Status Bar

# How To . . .

## Button Panel

| | |
|---|---|
| Change number of button rows | From the Menu Bar in Figure 1, Configuration ▸ Core Settings ▸ Layout ▸ Application layout ▸ Button Panel ▸ Button Rows |
| Edit Buttons | From the Menu Bar in Figure 1, Configuration ▸ Button Editor |
| Hide/show the button panel | Press `Ctrl`〉`B` when not on the panel. |
| Make buttons look like buttons | From the Menu Bar in Figure 1, Configuration ▸ Core Settings ▸ Layout ▸ Application layout ▸ Button Panel ▸ Transparent buttons. Uncheck box. |

## Clipboard

| | |
|---|---|
| Copy file/folder path & name to clipboard | Press `Ctrl`〉`P`. |
| Copy file/folder name to clipboard | Press `Ctrl`〉`Shift`〉`P`. |
| Copy file/folder path to clipboard | Press `Shift`〉`Alt`〉`P`. |

## Display

| | |
|---|---|
| Add external programs to the Quick Launch Bar in Figure 1 | Copy and paste the program's icon to the Quick Launch Bar. |
| Change Date and Time format | From the Menu Bar in Figure 1, Configuration ▸ Explorer Panel settings ▸ Display ▸ Date/Time format |
| Duplicate the file listings to the second panel | Press `Ctrl`〉`.`. |
| Go back to earlier panel | Press `Alt`〉`Left`. |
| Go forward to later panel | Press `Alt`〉`Right`. |
| Place drive icons on its own line | From the Menu Bar in Figure 1, Configuration ▸ Explorer Panel Settings ▸ Layout ▸ Toolbars ▸ Main windows toobars ▸ Drive buttons ▸ Place the drive toolbar on its own line. Check box. |
| Remove drive icons from Toolbar Area in Figure 1 | From the Menu Bar in Figure 1, Configuration ▸ Explorer Panel Settings ▸ Layout ▸ Toolbars ▸ Main windows toobars ▸ Drive buttons. Uncheck box. |
| Show drive buttons inside the Presentation Area in Figure 1 | From the Menu Bar in Figure 1, Configuration ▸ Explorer Panel Settings ▸ Layout ▸ Toolbars ▸ Explorer panel toolbars (inside the tab) ▸ Drive buttons. Check box. |
| Show files in a list, detailed list, thumbnail list, or thumbnail detailed list | In the Presentation Area in Figure 1, press the right-most icon—it looks like a square. |
| Show history of previous folders | In the Command Line Field in Figure 1, press the third icon from the left—it looks like a clock. Or press `Alt`〉`Down`. |
| Show/hide a tree-like structure in either of the two panels | In the Presentation Area in Figure 1, press the left-most icon—it looks like a tree. |
| Sort files in numerical order | From the Menu Bar in Figure 1, Configuration ▸ Explorer Panel settings ▸ Display ▸ Sorting and Columns ▸ Sort files and folders in natural order. Check box. |
| Swap panels | Press `Ctrl`〉`U`. |
| Switch from Windows Explorer to Commander Style | From the Menu Bar in Figure 1, Configuration ▸ Quick Look 'n' Feel Setup ... |

## File/Folder Manipulation

| | |
|---|---|
| Copy highlighted file/folder | Press `F4`. |
| Create a folder | Press `F7`. |
| Delete highlighted file/folder | Press `F8`. |
| Dismount USB thumb drive | In the Presentation Area in Figure 1, press the fourth icon from the left—it looks like plugs being uncoupled. |
| Edit a File | Press `F9`. |
| Move highlighted file/folder | Press `F6`. |
| Remove dialog when copying a file/folder by drag and drop | From the Menu Bar in Figure 1, Configuration ▸ Core Settings ▸ Filesystem ▸ Drag and Drop file operations ▸ Copy. Uncheck box. |
| Remove dialog when moving a file/folder by drag and drop | From the Menu Bar in Figure 1, Configuration ▸ Core Settings ▸ Filesystem ▸ Drag and Drop file operations ▸ Move. Uncheck box. |
| Rename highlighted filename or folder | Press `F2`. |
| View a File | Press `F1`. |

## Keys

| | |
|---|---|
| Customize hotkeys | From the Menu Bar in Figure 1, Configuration ▸ Keyboard Customization |
| Export all hotkeys to a text file | From the Menu Bar in Figure 1, Configuration ▸ Keyboard Customization ▸ Export to file |

## Tab Area

| | |
|---|---|
| Close a Tab | Press `Ctrl`〉`W`. |
| Duplicate a Tab | Press `Ctrl`〉`T`. |